



**Weston Middle School
Parent and Student iPad Contract for 2015**



Dear Parents and Guardians:

As part of the Weston Middle School (WMS) curriculum, we will be using iPads in your child's academic classes this school year. The iPad will help to personalize instruction, address a variety of learning styles, and create highly interactive classrooms. Before we can issue iPads, there are rules and guidelines that parents and students need to be aware of and agree to in order for your child to participate.

1. The iPads and cases are the sole property of Athena Weston School District and will be issued on a daily checkout basis to your child for instructional use only.
2. WMS has put in place many safe guards that will insure that your child's iPad will be secure. We have established a daily docking system and have provided each student with a protective case for the iPad. As long as the procedures that are in place are followed, nothing should happen to your child's iPad. However, it is important that you know that the iPad and the protective case that your child will be using has a total replacement cost of \$450.00. By signing the contract, you and your child are agreeing to abide by the rules and guidelines for use and to accept financial responsibility for the repair or replacement of the equipment in the event that the iPad is lost, stolen, or damaged due to negligence while checked out to your child. WMS will work out payment arrangements with you and your child if payment becomes necessary. If your child should damage another student's iPad, he/she will be responsible for replacing or repairing the broken device. Hence, a student will not use someone else's iPad.
3. Parents and students agree to abide by all District and school internet and technology rules outlined in the WMS handbook/form in addition to the following iPad rules and guidelines.
4. WMS staff has the right to take temporary possession of the iPad at any time without prior notice if staff has reasonable grounds to believe the iPad is being used in violation of any District or WMS policies. Alternative assignments may be given if needed. Usage is a privilege and not a right. A student may be placed on restricted use or may even permanently lose use of the iPad.

The following rules and guidelines are in place to ensure your child's safe and careful use of the iPad:

Software

I acknowledge that the iPad contains pre-installed apps which are the property of Weston Middle School and have been synced through WMS iTunes account. At no time is my child allowed to download, modify, or delete apps to the iPad.

Hardware

I understand that the iPad comes with a highly durable protective case that is to remain on the iPad at all times unless removed by the teacher. The protective cover must always remain on when transporting the iPad. The case is to be returned with the iPad with no more than the usual wear associated with a year's usage, such as minor scuffs. The iPad screen is to be kept free of scratches or other permanent damage. If damage occurs, repair or replacement costs will apply. The audio port and power port are to be used only with approved devices. Ear buds are provided by the student.

License to Use

I acknowledge that I am responsible for advising my child that he/she must properly operate the iPad and be responsible for basic care and troubleshooting. I shall also advise my child that he/she is responsible for understanding and adhering to all applicable copyright and software license agreements that limit downloading of media and software that has not been properly acquired.

Security

I understand and acknowledge WMS has a secure Wi-Fi network at school that is designed to prevent students from accessing inappropriate sites. However, if a student should accidentally access an inappropriate website or content, he/she should quietly inform the teacher immediately. Students will not have access to chat-rooms, social networking sites such as Facebook. At no time is the student to provide personal information to anyone over the internet. In addition, I and my child understand and acknowledge passwords should not be shared with anyone. There may be times when students will be collaborating, researching, and sharing information through safe or closed sites that have been approved by the teacher.

Standards for Personal iPad Care

Student Responsibilities:

- Keep the iPad with you within your sight at all times
- Save your data at all times
- Do not let anyone use your iPad
- Take only appropriate photos, audio, and videos with the iPad
- Adhere to all District and WMS guidelines and rules at all times
- Report any problems, damage, or theft immediately to your teacher
- No cheating will be permitted

General Care of the iPad

- Do not write on the iPad with any utensil or object
- Keep the iPad away from extreme temperatures
- Keep the iPad away from food and all liquids
- Do not use cleaning solutions or cleaning products on the iPad
- Do not remove any stickers or serial numbers placed on the iPad

Personal Health and Safety

- Take frequent breaks when using the iPad for long periods of time.
- Look away from the iPad screen periodically (about every 15 minutes) as to rest your eyes.
- Avoid resting the iPad or any computer directly on your lap. The bottom of the iPad (or any computer) can generate significant heat.

Cyber Bullying and Internet/Password Safety

Cyber bullying is bullying that is carried out through an internet service such as email, chat room, instant message, and through mobile phones. It also includes inappropriate use or distribution of images, videos, or audios of another person. Any form of cyber bullying will not be tolerated under any circumstances.

Your student will receive information and instruction about what cyber bullying is and then will be required to pass the quiz at 80% or better on the topic to receive his/her iPad. In addition, internet and password safety will be taught as well. If your student is absent and misses the instruction, he/she will be given the information to study as homework. He/she will take the quiz at a later date and then receive the iPad when the requirements are met.

Detention

Students who are assigned to detention, in school suspension, or out of school suspension will not have access to his/her iPad to complete assignments. The student will need to complete the assignment on a home computer or with paper and pencil. The work will need to be completed by the assignment's deadline to receive credit.

Assignments

Many classroom assignments are done using the iPads. However, all teachers will work with students to ensure that they can complete assignments at home without using an iPad when necessary. In the upper grades (6-8), many times students can email themselves an assignment to their gmail account to work on at home. Then email it back to their gmail account to open at school. "All of my work is on my iPad" is NEVER an excuse to have incomplete assignments.

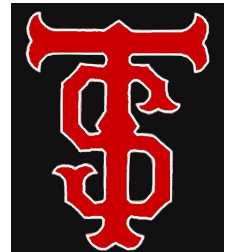
Please understand as the iPad program grows, some rules and guidelines may change or be modified. Students will be made aware of any changes, and they will be posted on the

Please sign the last page in the presence of a staff member and return to the office.
Thank you

WMS website.



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I have read, understand, and agree to follow all responsibilities as outlined in the iPad User Agreement.

Student's Name _____ Date _____
Print

Student's Signature _____

Parent's Name _____ Date _____
Print

Parent's Signature _____

Staff's Signature _____ Date _____

Information for this contract have been adapted from <http://ieducationappsreview.ning.com/>,
<http://one2one.corcoranunified.com/policies/ipad-use-contract>, and <http://www.mvcs.org/files/School/iPads/>